



Semester in Washington 2012-2013
Post-graduate Multimedia Fellow Application
Scripps Howard Foundation

1090 Vermont Ave. NW, Suite 1000

Washington, D.C. 20005

Director: Jody Beck

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Your name: _____

Degree and graduation date: _____

University: _____

SCRIPPS HOWARD FOUNDATION MISSION STATEMENT

The Scripps Howard Foundation strives to advance the cause of a free press through support of excellence in journalism, quality journalism education and professional development. The Foundation helps build healthy communities and improve the quality of life through support of sound educational programs, strong families, vital social services, enriching arts and culture and inclusive civic affairs, with a special commitment to the communities in which the company does business.

THE INTERNSHIP

This one-year, post-graduate, multimedia fellowship will begin in late summer 2012.

The fellow manages and maintains our website. He or she also reports, writes and possesses online and multimedia skills. The fellow creates multimedia projects for the Scripps Howard Foundation Wire's website, works with undergraduate interns to develop multimedia projects and provides leadership to a team to produce news stories and projects.

Qualified applicants must have expertise in html and content management systems. They will also have high-level skills in shooting photos and video and editing video.

The internship includes a \$21,000 stipend (\$500/week for 42 weeks), plus free housing in a furnished apartment shared with the program's undergraduate interns. The fellowship does not include benefits and will not result in a job.

TO APPLY

Mail, clipped together (no notebooks or binders):

- ❑ This application,
- ❑ a resumé,
- ❑ a one-page essay critiquing our Web site (www.shfwire.com),
- ❑ one or two letters of recommendation from professors or advisers,
- ❑ one or two names of previous internship supervisors, with telephone numbers and e-mail addresses, and
- ❑ a CD or DVD containing no more than five multimedia news or news feature projects, preferably including those for which you also wrote the story, or a URL or link to the projects online, as originally published. The applicant is responsible for making sure that links work and that disks can be read on any computer.

Application packets must be **postmarked** by April 1, 2012. Email or fax applications are not accepted. Email and fax recommendation letters are accepted. They must be **received** no later than one week after the mailing deadline.

PERSONAL INFORMATION

Your address:

City:

State:

Zip:

Home telephone number:

Cell phone:

E-mail address:

Date of birth:

Major field of study:

Names of journalism courses completed (course names, no course numbers):

Check the category that best describes your skills in each category. Make sure your references can attest to these skills.

HTML: This program requires that you be at the Pro level

- Basic (I can fix copy and insert links)
- Mid-level (I can fix most problems on an existing website)
- Pro (I can design a website from scratch and create new pages and features on an existing website)

CMS (for example, Drupal, Joomla, Django) This program requires that you be at the Pro level

- Basic (I can post to a site that someone else set up)
- Mid-level (I can tinker with the program to fix problems and create new applications)
- Pro (I can design a new website and fix any problem that arises)

Taking photos. This program requires that you be at the DSLR Pro level

- Point-and-shoot on auto
- Point-and-shoot using the manual settings
- DSLR pro

Making slide shows

- Sound Slides
- Other program: _____

Shooting video. This program requires that you be proficient in the first two options

- Flip/Kodak
- DSLR or pro or prosumer video camera
- Other: _____

Editing video. This program requires that you be proficient in one video editing program.

- Final cut express
- Adobe Premiere elements
- Other program: _____

Have you ever been expelled from school or penalized for academic dishonesty? If so, describe the situation. (Use a separate sheet if necessary.)

OTHER

This fellowship requires that you have excellent journalism, multimedia and online journalism skills and be able to help others learn those skills. You must possess excellent interpersonal and communication skills. You must be able to use public transit and otherwise get around town on your own. Are you able to perform these duties without accommodation?

If not, what accommodation do you need?

Interns and fellows must provide proof of health insurance and sign a liability waiver form. Undergraduate interns live in a furnished apartment paid for by the foundation. Post-graduate fellows may also live in our housing at no cost. If you choose to do so, you will be required to sign a housing agreement. Our apartments are non-coed and non-smoking. Up to four people share two-bedroom apartments. The apartments are located on the third and sixth floors. The building has an elevator, although the building entry includes several steps. Do you have any special requirements that should be considered in reviewing your application? If yes, please explain, using a separate sheet if necessary.

CONSENT AND ACKNOWLEDGEMENT STATEMENT

I hereby certify that I have a genuine interest in being selected as the Semester in Washington Programs post-graduate multimedia fellow and that all of the foregoing statements are true and correct. I agree to assume a continuing responsibility to disclose additional or new information required by this application, but known to me only after this application was completed. I understand that my failure to make such a disclosure and that falsification of any of the information in this application or on any other form required by the program or in any interview, is grounds for the immediate ending of my participation in this program, regardless of when any failure or falsification may be discovered.

I understand that the Semester in Washington Program requires certain information about me to evaluate my qualifications for participation and to conduct its business if I am selected for the internship program. Therefore, I authorize the Semester in Washington to investigate my educational credentials, past employment and other matters contained in my application. I agree to cooperate in these investigations and release all parties from liability or responsibility with respect to the information supplied.

I understand that the Semester in Washington Program strictly prohibits involvement with illegal drugs and alcohol misuse, and if selected, I agree not to engage in illegal drug use or alcohol misuse. Either may result in the immediate ending of my participation in the internship program. If I am selected to participate in the internship program, I consent to submit to a pre-placement test for the use of illegal drugs. I understand I must successfully pass the test to be eligible to receive a placement in the program. If I am accepted into the Semester in Washington Program, I consent to taking a test for the use of illegal drugs or alcohol misuse at any time the program may require.

Signature

date